



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, December 16, 2015 at 6:30 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Scott Konkle, Jerry Hallstrom,
Keith Price, Randall Schwaller, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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1. Meeting called to order by presiding officer.
2. Was the meeting properly announced?
3. Roll call.
4. Pledge of Allegiance to the Flag.
5. Approve the agenda.
6. Correction and Approval of the November 18, 2015 Common Council Meeting Minutes.
7. Receiving of Visitors.

Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.

8. Report of Officers and Departments:

- A. Municipal Court \$1,070.00; Police Department Petty Cash \$287.53 and Monthly Report.
- B. Building Inspector: Est. Cost of Building Projects for Permits Issued Totaled \$54,900.00.
- C. Library Receipt Report: \$3,818.04.

9. Committee Reports and Unfinished Business

A. Finance Committee:

1. Treasurer's Report as of November 30, 2015.

	Checking Account	Savings	Totals
General Acct.	\$1,976,491.19	-----	\$1,976,491.19
WDF Savings	-----	\$232,276.55	\$232,276.55
General TIF Acct.	-----	\$189,094.56	\$189,094.56
Sanitary Sewer Acct.	\$367,523.42	\$148,467.28	\$515,990.70
Electric & Water Acct.	\$316,826.63	\$1,747,958.09	\$2,064,784.72

2. Audit of the Bills.

B. Meeting Minutes:

Utilities Commission and Sanitary Sewer Commission November 24; Board of Public Works December 1; Park, Recreation, & Forestry Commission December 2; Plan Commission December 8; Human Resources Committee December 9; Finance Committee December 9.

10. New Business

- A. Council action on the Mayor's Appointment of the following election officials with a term expiring December 31, 2017:
- | | |
|-------------------|---------------------|
| - Rebecca Abrams | - Dave Burg |
| - Sandy Burg | - Shirley Hollister |
| - Jeannie Karrels | - John Leibham |
| - Donna Mayer | - Diane Ploedrol |
| - Cheri Reedy | - Wendy Rolbiecki |
| - Carol Schleh | - Katherine Thede |
| - Joe Wieser | - Wendy Wieser |
- B. Council action on the 2nd Presentation of Ordinance Number 598 – An Ordinance Amending Section 5.05(4)(gg) Parking Prohibited at all times on Certain Streets and Repealing Section 5.081 Temporary Banner Installations.
- C. Council action on the 2nd Presentation of Ordinance Number 599 – An Ordinance Amending Section 7.02(7) Hunting Prohibited.
- D. Council action on the 2nd Presentation of Ordinance Number 600 – An Ordinance Creating Section 7.11 Orderly Conduct.
- E. Council review of the first presentation of Ordinances:
1. Number 601 – An Ordinance, as recommended by the Plan Commission, Repealing and Recreating Chapter 12, Zoning Code.
- F. Council action, as recommended by the Plan Commission on the Certified Survey Map – W561 Tecumseh Road, Parcel ID 8904 and 31616 as submitted by Meridian Surveying, LLC on behalf of Sherry Buechel.
- G. Council action, as recommended by the Finance Committee, to accept the bid as presented by Central Garage, Chilton, to purchase a new Police Squad in 2016 at a price of \$26,107.
- H. Council action, as recommended by the Human Resources Committee, on the changes to the Employee Handbook to amend the Dental and Health Insurance and Retirement language as presented.
- I. Council action, as recommended by the Human Resources Committee, on the changes to the Employee Handbook to add language on the Health Insurance Opt out and on the Health Insurance Opt Out Form.
- J. A motion to adjourn and to reconvene in closed session to consider employment, promotion, compensation or performance evaluation of any public employee per Wisconsin State Statute 19.85(1)(c):

- William Galarno – Health Insurance Compensation.
- Sharon Hartman – Health Insurance Compensation.

K. A motion to adjourn the closed session and to reconvene in open session.

L. Announcement of any action that the Council may deem appropriate in regards to compensation to William Galarno for electing to opt out of the City's Health Insurance Plan.

M. Announcement of any action that the Council may deem appropriate in regards to compensation to Sharon Hartman for electing to opt out of the City's Health Insurance Plan.

11. MISCELLANEOUS BUSINESS & CORRESPONDENCE

- A. Notice from New Holstein Utilities on the City's rate increase.
- B. NHEDC Meeting Minutes – October 28, 2015

12. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.